

Profile

Klaus Sommer (*1945)

Associated Management Consultant

E-Mail: klaus.sommer@bluewin.ch

Mobile: +41 79 308 11 15

Office: +41 61 717 82 00



Education:

- 1965 ✓ Diploma Precision and Electrician Engineer
- 1970 ✓ Degree in business

Professional Trainings:

- 1971-1981 ✓ Several IBM courses including Project Management
- 1981 ✓ Economics
- 1983 ✓ Conceptual database design
- 1986 ✓ Production logistics
- 1991 ✓ Management English

Special Activities:

- 1971-1981 ✓ Operator, programmer and customer support specialists for a leading computer manufacturer
- 1981-1984 ✓ EDV supervisor and application manager (director/conductor of the application development)
- 1984-1992 ✓ Consultant, account manager and branch manager at an international operating software and consulting company
- 1992-2000 ✓ Head of IT for a clock manufacturer
- 2000-2008 ✓ Director Information Technology (CIO) for a medium sized international operating pharmaceutical company.

Languages:

- ✓ German (mother tongue)
- ✓ English (very good knowledge; written and oral)
- ✓ French (good knowledge)

Core skills:

- ✓ IT-Leadership (CIO)
- ✓ IT-Project and Program Management
- ✓ IT-Strategy-Development and Performance Measurement
- ✓ IT-Service-Management
- ✓ IT-Risk Management
- ✓ IT-Infrastructure/ Asset Management
- ✓ System development (Analysis, conception, review)

Business experience:**IT-Leadership
(CIO)**

- ✓ Leadership of the local IT (Service Desk, System and Communication Engineering, Application Engineering (SAP, LIMS, etc.), Solution Development, Quality Management)
- ✓ Team Leader
- ✓ Implementation and maintenance of the IT-Infrastructure for international commercial settlements.
- ✓ Member of the local Executive Board and in the company's IT-Board

Project and Program Management

- ✓ Personnel Management (Line and Project)
- ✓ Program Manager for the Implementation of the overall IT environment
- ✓ Coordination of the corporate wide area network implementation (budget of approx. KCHF 10000)
- ✓ Coordination of the harmonization of the entire SAP environment (budget of approx. KCHF 25000)

Process-management & Organization Development

- ✓ Conception and execution for optimized and standardized procurement processes and IT (Out) Sourcing
- ✓ Coordinating the reorganization and integration of IT departments
- ✓ Sponsoring and coordinating the implementation of IT Service Management according to ITIL

- ✓ Organization and execution of training courses and workshops (e.g. database design, IT guidance, problem solution etc.)

Performance Measurement

- ✓ Implementation and operation of a global IT-Controlling as well as working on projects within IT-Benchmarking and IT-Performance Measurement
- ✓ Responsible for the local and global employees with the global IT strategy planning.

Risk Management

- ✓ Implementation and maintenance of a local IT-Risk Management and assistance with the global IT-Risk Management
- ✓ Assistance with implantation and maintenance of the Risk Management (Production, Distribution, Finance, HR and IT in the pharmaceutical industry)

System Development

- ✓ System analysis and application development

Industries:

- ✓ Pharmaceutical, Watches, Metal Processing, Hospital, Commerce, Social Insurance
-

PROJEKTERFAHRUNG

Project type	SAP centralization on corporate level	Project Description / Responsibility Through several company mergers a heterogeneous SAP environment was created. With this project the SAP environment should be consolidated and reunited into one central system. At the same time a Process Reengineering with emphasis on supply chain was accomplished and implemented in the new system. It was an international project since the old systems were installed at different locations in Europe and USA.
Year / Duration	2006 - 2008	
Service	ERP	
My role	Coordination, Coaching, Review	
Project type	DMS (MS SharePoint)	Project Description / Responsibility Definition, evaluation and implementation of a central DMS for internationally decentralized R&D locations. One requirement was a central storage with local access through web services. Besides that the functionality should be integrated into the corporate intranet. Version control and audit trail had to be available. After a detailed tool evaluation Microsoft MOS 2007 was selected as the most economical and uncomplicated solution. The product could be implemented within the cost as well as in the time specification. The user requirements were fulfilled completely. Additionally to the original requirements another collaboration platform for external users (Universities, customers) could be realized via extranet.
Year / Duration	2008	
Service	Document Management, Collaboration	
My role	Sponsor, Coordination, Coaching, Review	
Project type	Voice over Internet Protocol (VoIP)	Project Description / Responsibility Definition, evaluation and implementation of an internet-telephony solution via the company wide area network for a European trading branch. A solution offered by CISCO was implemented. There were major savings in the in-house phone traffic after putting the solution in operation.
Year / Duration	2006 - 2007	
Service	Network	
My role	Sponsor, Coordination, Coaching, Review	

Project type	„Electronic Submission to Authorities“ (eCTD)	Project Description / Responsibility
Year / Duration	2006 - 2007	Definition, evaluation and implementation of an „electronic compilation and document management for regulatory dossiers“ system. The scope was to reach upcoming regulatory requirements, especially of the FDA , regarding the electronic submission of dossiers. Common Technical Document Guidelines (CTD) were the standards for the solution. The <i>InSight Publisher</i> offered by Thomson/Liquent was implemented. After an interim solution, where the dossiers were handed in on CD, in 2007, the first fully electronic transmission could be realised.
Service	Document Management	
My role	Coordination, Coaching, Review	
Project type	Data Archiving System	Project Description / Responsibility
Year / Duration	2006 - 2007	Definition, evaluation and implementation of an System archiving business relevant documents. The requirement was to grant an archiving duration of at least 30 years. The solution was a mix of electronic and microfilm storage, as for this duration a straight electronic system could not be operated to reasonable costs. The system ADOS offered by Canon corresponded the requirements and was implemented successfully.
Service	Records Management	
My role	Sponsor, Coordination, Coaching, Review	
Project type	Infrastructure Integration	Project Description / Responsibility
Year / Duration	2002 - 2006	With this project, the heterogeneous IT infrastructure, a result of different corporate merger, has been harmonised with the company standard. The different companies have also been connected to the corporate wide area network.
Service	Integration	
My role	Coordination, Coaching, Review	

Project type	SAP upgrade	Project Description / Responsibility The existing SAP R/3 3.1 was updated to version 4.6b as a result of the necessary modernisation and because of capacity reasons. Furthermore there was a hardware change to a new technology. Afterwards there was a complete validation after the v-model to reach GxP compliance, what the old system not guaranteed.
Year / Duration	2002	
Service	ERP	
My role	Sponsor, Coordination, Coaching, Review	
Project type	Implementation IT Infrastructure	Project Description / Responsibility After the management decided to execute sales over an own delivery network and not any longer by distributors, trading stations in different European countries and the USA had to be founded. These trading stations had to be equipped with IT infrastructure corresponding to the company's standard.
Year / Duration	2001 - 2003	
Service	Supply Chain	
My role	Coordination, Coaching, Review	
Project type	Corporate Wide Area Network	Project Description / Responsibility Because of the fast growth of the company and the geographical position of the companionships (Australia, Europe and the USA) it was essential to connect all locations over a wide are network. This WAN was realised together with Compac (nowadays HP) The active components were installed by CISCO Systems. The passive components (administrative network) were outsourced to EQUANT/Orange.
Year / Duration	2001 - 2003	
Service	Network	
My role	Coordination, Coaching, Review	